



McClatchy Newspapers TERMINATION NOTICE

From _____ Date _____ 194

Newspaper _____

To Personnel Department, Sacramento, California _____

Department _____

Last Name

First Name

Middle Name

resigning ☐ laid off ☐

Position _____

is discharged ☐ other ☐ effective

Date _____

State full reasons _____

Reasons given by employee during exit interview _____

Department Head _____