

DEPARTMENT OF THE INTERIOR,
United States Indian Service,
Yakima Agency, Wash., August 2, 1902.

TO WHOM THIS MAY CONCERN:

The following information is promulgated for the benefit of all parties interested in leasing Indian allotments:

No person, except the allottee or his heirs, has any right to the use or possession of an Indian's allotment except he have a written lease drawn up on the blanks prescribed by the Indian office, which lease must be approved by the Commissioner of Indian Affairs and by the Secretary of the Interior. All parties upon Indian allotments under other conditions are trespassers.

To the Lessee.

Make no payments of rents until you are informed by this office that your lease is approved, when you should at once pay all money that may be due at the time of receiving notice of approval, and thereafter make all payments at the stipulated dates. All payments must be made to the official in charge of the Agency. Making payments to Indians or deferring payment more than 30 days are sufficient grounds for annulling the lease.

In remitting money to this office by mail always observe the following form, giving full information for each lease, if you have more than one:

Lessee,	Lessor,	Term,	Date,	Amount
John Doe.	Fred Hoffer,	5 years.	March 1, 1900.	\$20 00.

This information is always to be found on the copy of the lease furnished to the lessee. If money is forwarded by a party other than the lessee, the one making the remittance must furnish the information the same as if he were the lessee. All remittances received unaccompanied by the necessary information will be returned to the sender and credit withheld until proper letter is received. This rule is made necessary by the fact that a great many parties remit money without giving the name of any party to the lease, nor any other data to determine who is entitled to credit for the remittance. For instance, I received a certificate of deposit by John Smith for \$45.65 with no other information. There is no lease made to John Smith. The question is "Whose lease is it?" This is all unnecessary, and a little care in remitting will save all this trouble.

For the Lessor or Allottee.

The first payment on a new lease can not be made to you until after you are notified that the lease is approved.

After the first payment, the other payments will be made as follows:

Rents received during the month of July will be paid to the allottees in the month of August.

Rents received in January will be paid to the allottee in the month of February.

You are requested not to come to the office for your rent money earlier than August 1st or February 1st, for the money cannot be paid you at an earlier date because the necessary papers cannot sooner be made ready, and your frequent inquiries at the office will only delay the work and make you wait longer for your money.

It is necessary that you come to the office and sign the receipt roll for the rent money before it can be paid to you. No money can be paid out on orders, for, as stated above, the money cannot be paid until you sign the receipt roll.

A strict compliance with the above directions by every one interested will aid in making your business with this office mutually pleasant.

Very Respectfully,

JAY LYNCH, Superintendent.