

## ANNUAL LIBRARY REPORT

For Year Ending June 30, 191<sup>2</sup>

TO THE

WASHINGTON LIBRARY COMMISSION

Name of library

Public Library

Postoffice

North Yakima, Wash.

Terms of use—Free for lending

Free for reference

Free to limited class, as students

Subscription

Underscore words that apply.

Total No. days open during year 362

Hours open each week for lending 54

Hours open each week for reading 57

Number of volumes July 1, 191/

" " added during year by purchase 4,062

" " added during year by gift 473

" " lost or withdrawn during year 76

Total number June 30, 191<sup>2</sup>

1,69

4,343

Count bound books only.

Number of volumes of fiction lent for home use

19,239

Total number of volumes lent for home use

24,756

See other side of sheet for rules for counting circulation.

Number of new borrowers registered during the year

987

Number of different newspapers

11

and periodicals

52

currently received

Estimated number of persons annually using library for reading and study

72,400

## RECEIPTS FROM

Unexpended balance ..... \$ 1,490.89  
 Local taxation ..... 2265.64  
 State grants .....  
 Endowment funds .....  
 Membership fees .....  
 Fines and sale of publication..... 196.45  
 Gifts and other sources.....

Total..... 3,952.98

## PAYMENTS FOR

Books ..... \$ 384.69  
 Periodicals .... \$ 101.20 } \$ 653.87  
 Binding ..... \$ 167.98 }  
 Salaries, library service..... 918.45  
 janitor service ..... 370.00  
 Rent .....  
 Permanent improvements ..... 101.48  
 Other expenses ..... 443.75  
 Balance on hand Br Fund 46.89  
 General 1419.34 } 1465.43

Total..... 3,952.98



Additional information since report of.....

Here insert statements regarding changes in organization, brief description of new rooms or buildings, increased facilities and any benefactions announced but not received, with names of givers and amount, object and conditions of each gift, together with any other information useful for the summary of library progress printed in the report to the Legislature.

Beginning with Nov. 1, 1911 the hours were changed. The library is now open from 12 to 9 p.m. every week day, instead of 2 to 6, 7 to 9.

A room in the basement has been plastered and furnished with shelving for a storeroom.

Regular assistant appointed at a salary of 27.50 per month.

Date.....

July 6, 1912

Bessie C. Hall

Librarian.

I have carefully read this report, have caused an exact copy to be filed with the library records and with the consent of the library board it is submitted to Washington Library Commission.

Attest:

H. P. James

President.

Ella C. Simon

Secretary.

#### RULES FOR COUNTING CIRCULATION.

1. The circulation shall be accurately recorded each day, counting one for each lending of a bound volume for home use.
2. Renewals of a book under library rules at or near the end of regular terms of issue may also be counted, but no increase shall be made because books are read by others or for any other reason.
3. Books lent directly through delivery stations and branches will be included, but the circulation from collections of books sent to schools or elsewhere for distribution will *not be included*. A separate statement of such traveling libraries will be made.
4. Books lent for pay may be included in the circulation, but must also be reported separately.

In these rules there is no intent to determine the policy of any library as to the manner or terms of circulation, but only to place the count on a uniform basis which will render comparison possible.

Received and filed.....

Washington Library Commission.