

/Min. Book# I, 90-95/

Constitution

- I
Name# This Association shall be called the Yakima Library Association.
- II
Object The object of this Association shall be to improve the intellectual condition of the community by providing good reading for all who are willing to observe its conditions & regulations.
- III
Membership Any person may become a member of this Association by the payment of one dollar (\$1) as an initiation fee and may continue in membership by complying with the by-laws in the payment of dues.
- IV
Officers (1) The officers of this association shall be president, two Vice-presidents, secretary, treasure, and librarian.
(2) The offices of president and librarian shall always be held by ladies, members of the association.
(3) All officers shall hold office for one year, and shall be chosen by ballot at the annual meeting; excepting that the librarian shall be chosen by the Executive Board, to hold office at their option or until resignation.
(4) The librarian shall receive a salary, the amount of which shall be determined by the Executive Board.
- V
Powers (1) The president shall have power to call all meetings of the Executive board and special meetings of the association. She shall when present preside at all meetings of the Board and of the Association.
- President
- Vice- (2) The vice-presidents in order shall exercise the powers of the president in the absence of that officer.
- Secretary (3) It shall be the duty of the secretary to keep minutes of all meetings of the association and board; to keep the Constitution, By-laws and other papers of the Association, to give notice of meetings to every member.
- Treasurer (4) It shall be the duty of the treasurer to receive all moneys belonging to the association and to make a report of receipts and disbursements at each meeting of the board and an annual report to the Association at its annual meeting. The treasurer shall make no payments except upon the order of the Executive board, provided that bills for salary and rent once approved by the board shall thereafter be regularly paid without further order.
- (5) It shall be the duty of the librarian to be present in the library when open for the distribution of books; to care for the books; and to keep a record of all books distributed and returned. She shall receive and turn over to the treasurer all dues, fines and fees and shall keep a record of the same and of the indebtedness of each member. At the annual meeting she

shall make a report to the association of all moneys received and of the status of the members; she shall also present an inventory of the library and the losses and the additions.

VI
Executive
Board

The officers of the Association shall constitute an executive board with full power to receive money to buy books and to employ a librarian. The board shall have power to make any other arrangements for the management and welfare of the library not conflicting with this Constitution or with the by-laws or previous resolutions of the Association; provided that the Association shall retain the power to change such. Arrangements at any regular meeting such change to take effect after the meeting and not to affect or reverse any previous action of the board.

VII
Meetings

- (1) There shall be an annual meeting of the association held on the evening of the third Wednesday in March.
- (2) Quarterly meetings shall be held on the evenings of the first Wednesday in February, May, August and November.
- (3) The president may call a special meeting whenever in her judgement it shall be necessary and she shall call such special meeting whenever so requested by the Executive board, or by the written request of five members.
- (4) All meetings shall be held in the room occupied by the library unless otherwise appointed by the executive board or by a special resolution of the previous meeting.

VIII
Quorums
Ten

- (1) Ten members shall constitute a quorum with full power to transact all business of the association

Four

- (2) At any meeting of the Executive board four members shall constitute a quorum with all the powers of the board.

IX
Amendments

Amendments to this constitution can be made by a three fourths vote of the members present at any regular meeting; provided that any amendment proposed shall have been moved at some previous meeting a copy left in the possession of the librarian for general perusal and a notice of the association's purpose to vote upon the proposed amendment given in the notice of the meeting at which the vote is to be taken.

/Signed/ Alfred Hodgdon Brown
Susanna E. Steinweg
D. E. Sperry

by Ida B. Sharkey
Sec.

By Laws

- I. The monthly dues of each member shall be twenty five cents in advance, but dues may be commuted to two dollars and fifty cents per annum, provided that annual dues be paid in advance.
- II. Any member may draw from the library one book each week, provided that any book previously drawn shall have been returned.
- III. A book may be kept two weeks and if not returned at the expiration of that time a fine of ten cents will be imposed for each week the same is so retained; but a book may be renewed for not more than two weeks at the discretion of the librarian.
- IV. Any book lost or defaced shall be replaced or paid for at the cost price.
- V. No person owing the association fees, fines, or dues shall be allowed to draw books until such indebtedness be paid.
- VI. Any person may draw books from the Library upon the payment of twenty five cents per month or two dollars and fifty cents per year in advance.

Amendements to these By-Laws may be made by a two-thirds vote of the members present at any regular meeting provided that a copy of the proposed amendment be left with the Librarian at least one week before the meeting at which the vote is to be taken.

/Few minor amendmants to the const. were made on March 18, 1896,
p. 96-97FF. Min. Book I/