

Accounts,  
1878.

Circular,  
No. 26.

Department of the Interior,  
Office of Indian Affairs,  
Washington, D. C., Oct. 30, 1878.

J. W. Wilbur, Esq.,  
U. S. Indian Agent,  
Yakama Agency,  
Port Simco, W. T.

R. W. R.

Sir:

Office Circular No. 6, issued January 23rd, 1878, called the attention of Agents to a proposed new form of voucher, (to Abstract "D" of the Property Return) which should show the quantity of each article issued, weekly, to each head of family, or individual Indian, not a head of family, and should contain his receipt therefor. Each Agent was directed therein to prepare at the earliest practicable date, and submit, a complete list of all the heads of families and individual Indians at his Agency, to the end that such list might be printed on the vouchers, and a sufficient quantity of them furnished each Agency, to last a year, and thereby save the clerical expense of rewriting so many copies.

In response to this Circular lists have been received from nearly all the Agencies; those received from Agencies, where weekly supplies are issued, have been printed, but it has not been deemed best to print those where only occasional issues are made.



No. 26-2.

In preparing the new vouchers, it has been decided to divide them into three (3) forms, numbered 1, 2 and 3, which are to be used as follows:

Form 1. This form is to be used for all occasional issues. The name of the party receiving the article will be placed in the columns "Indian Name" and "English Name" both being given in all cases, if possible. Under the head "Date of Receipt" the date when the issue is made, must in each ~~case~~ case be given. On this Form the witnesses must sign in the column headed "Witnesses", opposite the signature or cross-mark of each Indian. Certificates are to be found on the back of this Form, for the signature of the Interpreter and Agent.

The Agent should support issues made on this Form, by the statement of the prominent employes at the Agency, that it presents, to the best of their knowledge and belief, a true exhibit of issues to the Indians named therein.

Form 2. This form is to be used for the general or annual issue of annuity goods.

The name of the Indian, (both Indian and English) with the number in family, and his receipt by mark, (whenever thus given) will be placed in the blank space upon the right of the voucher, opposite the article or articles issued. Certificates for



No. 26-3.

disinterested witnesses, Interpreter and Agent, are to be found on the back of this Form.

Form 3. This form is to be used for the weekly issues of subsistence, and will only be furnished to those Agencies where such issues are made. In all cases where lists from such Agencies have been received, they have been printed on the vouchers. The names of the articles comprising the established ration, have been placed on this Form, and the Agent will have the number of rations of each article, issued to each head of family and individual Indian, placed opposite the name of such Indian, and under the name of the article; the total number of rations of each article to be added up on each sheet of the voucher, and then converted into pounds, in accordance with the table on the back of the Form.

Certificates are placed on this Form for the signature of disinterested witnesses, Interpreter and Agent.

The number of pounds of each article issued, in words and in figures, must appear in the body of the certificate of the disinterested witnesses. (See note underneath certificates)

One copy of this Form of voucher (No. 3) is to be forwarded to this Office, immediately at the close of the issue, and one copy is to accompany the regular Property Accounts.



No. 26-4.

Changes in the list of Indians, as printed, on each sheet of this Form, are to be added in writing by the Agent. Great care should be exercised in making these changes, as new forms will be printed from the vouchers accompanying the Accounts, for the quarter ending June 30th, 1879, thereby obviating the necessity of taking a new census at that time.

At those Agencies where weekly issues of subsistence are made, and from which the lists, called for in Office Circular, No. 6, have not been received, the Agents will be required, from and after the date of the receipt of this Circular to take the receipt of each head of family and individual Indian, to whom subsistence is issued.

It will be seen upon an examination of the certificate of the Agent, upon the back of each of these forms, that he is required to certify that the provisions of the labor clause of the Act of March 3rd, 1875, have been complied with, by the Indians to ~~the~~ whom the annuity goods and supplies were issued. It is proposed rigidly to enforce the provisions of this clause. At those Agencies, however, where the Indians have been exempted from its operations, by the Honorable the Secretary of the Interior, the Agents will erase from their certificate the part referring to the performance of labor, and



No. 26—5.

refer to the date of the letter, authorizing such exemption, as their authority for not certifying thereto.

There has also been prepared for use at Agencies where weekly issues of subsistence supplies are made, an "Issue Book", which is intended to be a transcript of the vouchers for weekly issues. In the Index, the names of all heads of families and individual Indians should appear, in the same order, and with the same number, as on Form 3; and under the head of each week, this Book should show the same amount issued to each Indian, as appears on the corresponding voucher (Form 3) for the same week.

This Book is to be kept at the Agency, open for inspection, at all times, to those who have a right to know its contents.

In order to carry out the requirements of this Circular, there is this day sent you, in a separate package, 200 copies of Form 1; 200 copies of Form 2; 200 copies of Form 3, and one (1) copy of "Issue Book".

The use of these new forms, and of the "Issue Book", will commence immediately upon their receipt by you.

Upon receiving this Circular, and accompanying forms of vouchers, you will at once fill up, sign, direct and return to this Office, without letter of



No 26

Account

Oct. 3<sup>o</sup>. 1848

Calling attention to

new forms of <sup>perhaps</sup> "Old

style, and transmi-  
ting blanks of form 1,  
with blank receipts

year 1848

no 1-b

26



No. 26-6.

transmittal, the receipt hereto attached.

Respectfully,  
Wm. H. Leeds,  
Acting Commissioner.

Yeatman.