

MINUTES

YAKIMA VALLEY COLLEGE BOARD OF TRUSTEES

No. 5-67

July 26, 1967

7:15 p. m.

College Boardroom

1. ROLL CALL

Present were members of the College District Board: Paul Rickman, Chairman; Zeke Smith, vice chairman; Delt Clark, Alex Deccio, and Walter Stauffacher.

Representing the college were Dr. Omar Scheidt, Wesley Frazier, and Charles Abshire.

Dr. Orville Carnahan was absent.

Guests were Dan Hurson, Community College District No. 16 attorney, James Newbill, president of the Yakima Valley College Faculty Association and A. H. O'Reilly, business representative of Local 524, Brotherhood of Teamsters.

2. MINUTES

Minutes of the June 26, 1967 meeting and the special meeting of July 17, 1967 were approved unanimously as submitted.

3. CORRESPONDENCE

3.1 Dr. Scheidt prefaced the reading of a letter from an insurance broker offering the college a surety bond to inquire of the board what their pleasure was regarding the presentation of correspondence. Clark believed that correspondence was an administrative duty and that the board should be advised when necessary. Rickman suggested that the board rely on the discretion of Dr. Scheidt to present them with such correspondence as they would need to know and would be interested in. He further suggested that Dr. Scheidt merely announce the subject matter of the various letters and to determine the board's interest.

3.2 Regarding the surety bond proposal, Dr. Scheidt advised that Mr. Frazier was investigating the entire situation now and would report at a later date. Deccio recommended that where-ever possible the college and the board should transact business locally.

4. REPORTS TO THE BOARD

- 4.1 Dr. Scheidt announced that the college is still seeking a vice president, a visiting scholar in music under the Title III program and dormitory counselors. Smith inquired as to whether it was not an expensive duplication to hire counselors for the dormitory when the college has a trained staff of counselors. He explained that there are no dormitory counselors at Central Washington State College. Why do we need them here? Smith believed it was an unjustified expense.

Charles Abshire, director of student personnel, explained that this was an attempt on the part of the college to assist the students and help meet their problems before they get larger and possibly out of hand. The college has not found the trained personnel required for the positions, but looks forward to next year when the first graduates of a University of Oregon dormitory counseling program will be available. Also, the cost of providing trained dormitory counselors will be shared with the Corporate Board.

Dr. Scheidt explained that the college was taking this path partly at the request of the Corporate Board and the Saga Food Service. Under the new community college bill, the college will be taking more responsibility for campus living facilities. The present counseling staff would be overburdened in assuming these dormitory counseling duties. He explained that many colleges are now going this way -- i.e. providing live-in trained dormitory counselors.

- 4.2 Abshire reported on enrollment.

	<u>As of July 31, 1966</u>	<u>July 26, 1967</u>		<u>%</u>
Freshmen	1670	1475	-	11.7
Transfer Students	132	160	†	21.21
TOTAL (New Students)	1802	1635	-	9.3
Returnees	<u>1103</u>	<u>916</u>	-	<u>17.3</u>
GRAND TOTAL	2910	2551	-	12.3

- 4.3 Frazier reported that at this time, pending a formal decision by the state's attorney general, that the college was not authorized to pay expenses incurred by board members pursuant to travel and board duties.

Dr. Scheidt urged the board members to keep expenses within the college framework and to avoid incurring personal expenses on behalf of the board.

5. RECOMMENDATIONS FOR ACTION

- 5.1 Dr. Scheidt requested the board to authorize him and his designees to act on behalf of the college for the future purchasing of surplus materials. Motion so authorizing Dr. Scheidt was made by Stauffacher, seconded by Deccio. Approval was unanimous.

- 5.2 Dr. Scheidt and Frazier explained the college's existing system of bank depositories for college funds and requested the board to examine the present organization. Clark commented that he noticed that the National Bank of Washington was not listed as a depository. He stated that this bank was most concerned and helpful to valley agriculture, and therefore a supporter of the college. Dr. Scheidt explained that this bank was used by the college as a transfer bank; i.e. large sums of monies were deposited in this bank and then redistributed to other local banks.

A motion was made by Stauffacher that the college maintain the existing system of depositories. Seconded by Clark. Approved unanimously.

- 5.3 Stauffacher moved that the college change the deposit name from Yakima Valley Junior College to Yakima Valley College, District 16. Seconded by Smith. Approved unanimously.

Stauffacher moved that Dr. Scheidt, and Wesley Frazier be authorized to sign bank resolutions on behalf of the college. Seconded by Smith. Approved unanimously.

Stauffacher moved that Dr. Scheidt and his designee, together with the college accountant, be authorized as signatories, with two of the three signatures required, for the disbursement of college funds. Seconded by Smith. Approved unanimously.

- 5.4 On a motion by Smith, seconded by Deccio, the board accepted the resignation of Arlene Cannon, bookkeeper. Approved unanimously.

On the recommendation of Dr. Scheidt the board unanimously accepted for employment the following persons:

Peter Paul Kolb - English (replacement)

Newell Campbell - Geology (replacement)

Davidson Dodd - Political Science (replacement)

On the recommendation of Dr. Scheidt, the board unanimously accepted the releases from contract of the following persons:

Irving Studebaker - Geology -- to geological engineer in Zambia.

Frederick Rodgers - English -- to the University of Indiana and advanced graduate study.

6. NEW BUSINESS

- 6.1 Herb Blisard, director of publications and administrative assistant, outlined the college public relations program listing the various tools and techniques used to reach students, inform the public and gain public support for the institution.
- 6.2 A discussion of the college's present tort liability coverage and the pertinent implications of Chapter 164, Laws of 1967 RCW to the college. Deccio suggested that the college raise the coverage for bodily injury liability - auto from \$100,000 to at least \$250,000. He also explained how the Yakima Association of insurance underwriters handles such policies for institutions. Frazier explained that the present coverage is primarily a carryover from the District 7 coverage.
- 6.3 Item VB from the Civil Service Personnel Board agenda was placed on this agenda for action at this time. On the recommendation of Dr. Scheidt, the board unanimously approved the nomination of Wesley Frazier, business manager, as the Personnel Director. Motion made by Clark, seconded by Deccio. Approved unanimously.
- 6.4 H. A. O'Reilly, business representative of Local 524, Teamsters, again requested the board consider the Teamsters as the representative of the college's custodial personnel.

Dan Hurson, District 16 attorney, explained that in several other districts it had been decided that since July 1, 1967, such personnel were state employees and therefore represented by the state Civil Service Commission. The Civil Service board would therefore set all policies regarding the custodians.

After discussion, Deccio moved that Hurson seek a formal opinion from the state's attorney general before the board make any decisions regarding this matter. Seconded by Smith. Approved unanimously.

O'Reilly stated that in his opinion there were no bars to union representation in either the community college bill or any other legislation.

7. UNSCHEDULED BUSINESS

- 7.1 Zeke Smith tendered his resignation as vice chairman of the Civil Service Personnel Board because of his strong anti-union feelings and because he believed Walt Stauffacher's legal and business background would more suitably qualify him for the position. On a motion by Clark, seconded by Deccio the resignation was unanimously accepted.

On a motion by Clark, seconded by Smith, Walter Stauffacher was appointed to fill the vacancy as vice chairman of the Civil Service Personnel Board. Dr. Scheidt cast a "white vote" for the Stauffacher nomination.

- 7.2 Smith requested that the college make a strong effort to inform students of the dangers involved in the use of drugs and the penalties resulting therefrom. He suggested that a bulletin to this effect be placed in the YVC Student Handbook. Because this publication has already gone to press, it was agreed that the information be promulgated to the students through the student newspaper.

Abshire explained the college's policies regarding drug use and offered to discuss the campus discipline situation in depth at a future board meeting.

8. ADJOURNMENT

- 8.1 On a motion by Smith, seconded by Deccio, the meeting was adjourned at 9:43 p. m.

PAUL RICKMAN, Chairman

DR. OMAR SCHEIDT, Secretary

HERB BLISARD, Recording secretary