

McCLATCHY NEWSPAPERS

 LAST NAME MIDDLE INITIAL FIRST NAME

INDIVIDUAL WEEKLY TIME REPORT

Week Ending..... 19.....

	MORN. IN	LUNCH OUT IN		NIGHT OUT	EXTRA IN OUT		TOTAL HOURS
M							
T							
W							
T							
F							
S							
S							
TOTAL							REG. _____ O.T. _____

 DEPT.

 EMPLOYEE'S SIGNATURE

 PLANT

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