

BOARD OF LIBRARY TRUSTEES

1950

Mrs. John F. Chesterley, President

William M. Yeaman, Vice-president

Mrs. Peter G. MacKintosh

Lorin W. Markham

Milton L. Martin

Librarian and Secretary of the Board

Harold E. Helmrich



YAKIMA PUBLIC LIBRARY

ANNUAL REPORT

1950

January 19, 1951

To the Board of Library Trustees of Yakima:

The Library has made progress in a number of ways during the past year. This report summarizes the nature of those library activities during the year which contributed to more effective service to the population served. After a full year's work the present administration has a clearer perspective of important library needs as well as possible ways in which services might be extended.

I. LOOKING TO THE FUTURE; A SUMMARY OF IMPORTANT LIBRARY NEEDS

The time has come for the Yakima Public Library to establish definite goals and to progress steadily toward them, if it is to respond to the popular demand for modern and progressive library service. The Library must equip itself to assume a unique position as an information and educational center in an era of ferment, complex world problems, and mass communication. We are not only in the process of a "communication revolution", but the City of Yakima has grown from a population of 27,153 in 1940 to 38,336 in 1950. In brief, there follows a summary of library needs.

1). Annual Budgets: Should be increased to meet a minimum basic standard of \$1.50 per capita to provide a minimum standard of library service.

2). New Central Building: The existing library building erected in 1906 to serve a population of 10,000 is utterly inadequate for library service. Unless an adequate central library building soon releases the institution from the present space restrictions, it will lose ground and fail to accomplish its unique purpose. Given a plant commensurate with the needs of the population it serves, the public library can serve as a focal point for the enrichment of life for the people of Yakima and the surrounding area.

3). Branch Library Building: Study and careful consideration needs to be given as to how best to meet the public library requirements of a city whose boundaries and population are continually expanding to the west and southwest. The erection of a branch library building at a suitable location on the West Side may be required to supplement the A. E. Larson Traveling Branch Library (Bookmobile), which was placed in service in 1941.

4). Special Book Collections: The annual city appropriation can hardly be expected to do more than to care for the general development of the library. The time should be at hand when public-spirited citizens will recognize the value of providing funds for the gathering of books on subjects of special interest and value to the people in Yakima valley. Special collections might well be developed around such subjects as the following:

Yakima Valley History  
Irrigation  
Apples and other tree fruits  
Processing and Marketing of Yakima valley  
agricultural products



City Planning  
Indians of Central and Eastern Washington

5). Music Record Collection: While the library made a beginning during the year toward the acquisition of a core collection of music scores for circulation, this was only possible through the use of a portion of a small State Aid Grant. The initiation of an adequate music record collection remains to be accomplished. Such a project offers a splendid endowment opportunity.

6). Regional Library: The premise that modern public library service can be given more effectively by larger units of service, such as regional libraries, presupposes that there will be appropriate adaptation of any such unit to meet existing local conditions. Therefore, if in advance of operation, careful study and planning of all relevant factors can be made at both the policy making and administrative levels the successful operation of any new regional library is assured. The present is the time for such planning in the case of the proposed merger of the Yakima Public Library and the Yakima County Library into a regional library.

II. PHYSICAL CHANGES AND IMPROVEMENT

Any public building erected nearly forty-five years ago presents a variety of problems in maintenance. The public library building that was planned to meet the requirements of a city of 10,000 population has become grossly inadequate in all respects to serve a growing city of nearly 40,000. However, the following physical alterations and remedies are noted, as several affected the year's work of the library:

1). The entire roof of the library addition (built in 1919) was resurfaced. Gutters were extended and an electric cable installed during the early summer to prevent the formation of ice on the roof.

2). Repairs were made to the furnace during the summer and a new thermostat installed.

3). In May the alteration of existing shelving and the installation of three more periodical racks in the reference room was completed. One new bulletin board was added and three others relocated. Additional two-faced, counter-height shelving was installed in the southeast reading room (where biography, travel, and history were formerly shelved) preliminary to the assignment of part of that space to the acquisition, cataloging and processing of books.

4). The acquisition and cataloging of books formerly done under severely handicapped conditions in the small library office was transferred, following the completion of alterations, to the southeast reading room. The shelf list and bibliographical tools required in this work were also moved into this space. These changes were long overdue for in 1940, 1,838 books were added to the library in contrast to 4,011 in the year 1950, or more than twice the number of books to process.

5). A number of books previously kept in locked cases were placed on open shelves. Science and technology books were moved into the southeast reading room to make them more convenient for use by patrons. The three additional periodical racks now make it possible to display the latest issues of all the enlarged periodical collection.

6). In November and December nearly 5,000 volumes of less frequently used bound periodicals, government documents, and some other books were transferred from the basement of the library and the old and new county court houses to the



newly completed stacks in a basement room of the new city hall. This step is important for two reasons, namely; it reflects the congested and inflexible conditions in the library building; and, within prescribed limits, permits reorganization of stack space, bookmobile collection, space for mending, and proper filing of periodicals and related materials.

### III. CIRCULATION SERVICE

A total circulation of 225,581 volumes was recorded during the year, representing an increase of 5% over 1949, and 14% more than that reported for 1948. The circulation ratio of adult non-fiction to fiction reflects a 1% gain in 1950 for non-fiction and a drop of 2% for fiction. Circulation of juvenile books to children and their parents constitutes 32% of the service from the Bookmobile.

How does the Library's present circulation compare with that of other American public libraries? As a partial answer there is given below the Index of American Public Library Circulation\* based on monthly circulation reports from 41 public (municipal) libraries which are known to constitute a representative sample of all United States public libraries in cities of over 25,000 (1940) population. The standing of the Yakima Public Library (exclusive of books circulated to County) for the year 1949 and 1950 is given by means of the figures in parentheses below the corresponding figures of the national sample.

#### QUARTERLY INDEX VALUES FOR A SAMPLE OF 41 AMERICAN PUBLIC LIBRARIES 1949 to Date (Corresponding Quarter of 1939=100)

	1949				1950			
	Jan. Mar.	Apr. June	July Sept.	Oct. Dec.	Jan. Mar.	Apr. June	July Sept.	Oct. Dec.
Index Value	83 (77)	84 (83)	86 (84)	89 (105)	88 (92)	88 (95)	83 (82)	(102)
Per cent Juvenile	44 (44)	46 (47)	39 (37)	47 (50)	44 (48)	47 (48)	39 (38)	(50)
Per cent Adult Fiction	31 (39)	31 (37)	38 (45)	30 (32)	31 (37)	29 (35)	37 (43)	(44)
Per cent Adult Non-fiction	25 (17)	23 (16)	23 (18)	23 (18)	25 (15)	24 (17)	24 (19)	(16)

\* A. L. A. Bulletin, 44:448, December 1950.



The percentage of the City population who were registered borrowers remained at 27%. However, there was a net increase of 190 persons registered to make a total of 10,342. It is interesting to note that 67% of the Yakima Public Library registered borrowers were adults, whereas it was 47% for the Yakima County Library.

On November 1 the joint Yakima County-City film program was initiated. Each month ten 16 mm. sound films were received from the Instructional Materials Center of the University of Washington and made available without charge to library borrowers. This new service met with such enthusiastic response from the community that it was decided to order more films for January, February, and March because of increased demands.

The following are the monthly film statistics:

	<u>Number of bookings</u>	<u>Total Audience</u>
November	78 (52)*	1633
December	104 (61)*	3340

\* Number booked by City borrowers.

Efforts to inform the community of services available to them at the library took a number of forms. Radio spot announcements were carried by local radio stations. There were the following store window exhibits of books in the Yakima Federal Savings & Loan Association: in March, gardening and horticulture; in April, "Of Men and Mountains" by Justice William O. Douglas; and in November, Children's Book Week. Books relating to hobbies were exhibited at the hobby show in May at the Y.M.C.A. In October books were displayed with merchandise featuring "National Letter Writing Week" in a store window of Barnes-Woodin. Annotated book lists featuring new books appeared in the Yakima Sunday Herald each week. A booklist entitled Your Child; a list of books for parents was prepared and distributed by mail and at the library.

In September a cooperative program of newspaper advertising featuring library services was initiated for the first time in cooperation with the Yakima County Library and the Friends of the Library. Free space was made available for this purpose through the generosity of Mr. Ted Robertson, Publisher of the Yakima Daily Republic and the Yakima Morning Herald.

Along with new library publications, to which reference is made further on, a number of printed forms mailed to library patrons were revised to relate them more closely to good business procedures.

#### IV. REFERENCE SERVICE

The improvement in the over-all quality of reference service in the last few months of 1950 is due to the provision in August of the full time Reference Librarian referred to in last year's report. Although the library is open 70 hours a week, each member of the staff works a 40 hour week, some of the strain in handling large numbers of reference inquiries with make-shift scheduling arrangements was reduced. The new appointee was Miss Mary Jane MacDonald, formerly a reference assistant in the Business and Economics Department of the Enoch Pratt Free Library, Baltimore, Maryland.



Effective September 1, a daily count of reference questions answered in the adult department was kept. The number of questions for each month was as follows: September, 232; October, 290; November 356; and December, 293. About 22% of these questions were received by telephone. Among the questions answered were:

Authors of the New England States (for a woman's club report).  
Who was Darien Mills.  
Manufacturers of machinery to make spun candy.  
How to preserve birds' wings so they could be put on hats.  
What is W. Stuart Symington's present job.  
Translate a letter written in French.  
How to use Consumer's Price Index to find what were the increases in the rent from 1939 to 1950.

The total number of reference books rose from 1,508 to 1,729 volumes exclusive of 3,403 bound periodicals and many unbound periodicals and government documents. Included in the net increase were up-to-date editions of basic reference works in all fields of knowledge. Action was taken to initiate the procurement of selected state and federal documents which are urgently needed if competent reference service is to be provided.

Representative of individual reference books acquired in 1950 were: World Book Encyclopedia (additional set for adult reference use); The Dramatic Index; Dictionary of National Biography; Encyclopedia of Religion and Ethics; Laws, Statutes, U.S. Code; Punter's Encyclopedia; American Medical Directory; Industrial Arts Index; Agriculture Index; Index of Artists; Directory of Medical Specialists Holding Certification by American Boards; Harvard Dictionary of Music; Union List of Serials in Libraries of the United States and Canada; Oxford Dictionary; and International Who's Who.

In June a quarterly publication Local Government Information Sources was initiated for distribution to city and county officials in Yakima valley. The Business and Technology Service Letter, a bi-monthly publication, was also instituted to call attention to information services and materials which are of use and interest to the business, industrial and agricultural interests of Yakima.

#### V. WORK WITH CHILDREN

In the year 1950 the Boys' and Girls' Department achieved particularly fine results. There was a total of 94,873 volumes of juvenile books circulated throughout the library, or an 11% gain over 1949.

Three new procedures have been tried out during the year, with on the whole encouraging results. As recommended in last year's report, a regular full time clerical assistant was added to the Boys' and Girls' Department on September 11, 1950. Since her coming, Miss Delores Fluegge has contributed much to the work of the department, both in helping to further the smooth functioning of routines and procedures and in her personal contact with the children. It was also decided to have the library participate this year in the greatly expanded summer recreational program in the city parks by holding daily story hours in the various parks. During the absence of the children's librarian on vacation and at the American Library Association Convention in Cleveland, this program was most ably carried on by Mrs. E. E. Melville, an experienced and talented story teller, who has also been assisting with the library story hours this fall.



Another innovation made possible by the employment of a full time assistant has been the opening of the Boys' and Girls' Room all day, six days a week, rather than the half-day as in previous years. We find that more and more parents of pre-school children are availing themselves of the opportunity to use the room during the morning hours.

The summer reading club was held this year as usual, with 327 children enrolled, 122 of whom completed the requirements and received certificates. This number probably could be substantially increased another year through additional radio and newspaper publicity. Saturday morning story hours and the scheduling of regular class visits to the Boys' and Girls' Room were carried on through the year. As suggested in last year's report, we have extended service to those parochial schools who have requested it. Children's Book Week was celebrated with the customary display of new books at the library, and this year an additional feature was the charming window display in one of the downtown banks arranged by Mrs. Edward C. Newman.

On the whole, it is believed that we have achieved, at least in part, the goals as set forth in last year's report; namely, the extension of service to parents and teachers, and the encouragement of greater use of the central children's room by children and adults. This is reflected in registration and circulation statistics, as well as in the following table.

## School Visits To The Library

Classes visiting (city) . . . . .	45	Children attending . . . . .	1,353
(rural). . . . .	3		88
TOTAL . . . . .	<u>48</u>	TOTAL . . . . .	<u>1,441</u>

Story Hours  
(Boys' and Girls' Room)

Story hours held . . . . .	26
Attendance . . . . .	593

(City Parks)

Story hours held . . . . .	50
Attendance (estimated) . . . .	1,000

## Community Requests

<u>Organization</u>	<u>No. of visits</u>
Parent-Teacher Association . . . . .	2
Junior Programs . . . . .	2
Library clubs . . . . .	2
Women's clubs . . . . .	2
Parochial schools . . . . .	2
TOTAL . . . . .	<u>10</u>

## VI. ACQUISITION PROGRAM

The Library's acquisition activity was 14% heavier in 1950 than in the highest previous year from 1940 to date, or 4,011 volumes added, as compared with 3,438 in 1949, 2,991 in 1948.



According to the basic standards of the American Library Association, and which have been achieved by many public libraries serving a comparable population, the Yakima Public Library should now have two books per capita or 77,000 rather than only the 47,341 which it does have. The combined total book collection of both this library and the Yakima County Library is slightly over 100,000 volumes which is only one-half the number that should be available to meet the requirements of the population served by both libraries. The County Library has been in operation but five years, so much of the arrearage in book stock is due to inadequate book budgets which the Yakima Public Library had for many years in the past.

In 1950 especial steps were taken to first determine and then to meet the increased needs of the library for periodical subscriptions. Whereas there were approximately 175 periodicals received in 1949, there were 237 to which the library subscribed in 1950 (plus 78 gift subscriptions) and 9 newspaper subscriptions (plus 7 received as gifts). The library now has 3,403 bound periodicals for reference use and probably another 850 unbound volumes.

Upon the arrival of two new staff members, an improved plan of book selection administration was begun. This means each professional staff member has his own specific responsibilities not only for selection of new books, but also to survey relative strengths and weaknesses of the book collections, with a view to seeing that they are strengthened, and deadwood discarded.

Late in November an initial core collection of sheet music of a classical and semi-classical nature was selected and ordered. This was done after consultation with several professional and amateur musicians in the community. When processed, this music will be available for circulation.

The monthly list of New Titles Added To The Library, and the new publications mentioned in the reference section of this report, are used to give citizens a knowledge of what material has been acquired for their use. Other means to this same end are also being perfected.

## VII. CATALOGING PROGRAM

Effective service from all departments of the library are dependent upon the prompt and accurate classification and cataloging of acquisitions as they are received. With the arrival in September of the new Catalog Librarian, Mr. Edward C. Newman, the cataloging program has been re-examined with a view to expediting the flow of work and toward the reduction of backlogs. Book classification and subject heading policies, arrangement of cards with the public catalogs, and departmental records are under continuing study. Decisions were also made, for the first time, relative to the manner of cataloging newly acquired music scores.

The use of printed sets of catalog cards distributed by the H. W. Wilson Company was begun so that a greater percentage of the cataloger's time can be spent on the cataloging of specialized materials and government documents. In 1951, Library of Congress cards will also be obtained for a limited number of titles. While the use of printed catalog cards for a fraction of the new books and improved work procedures will help in meeting the work load of cataloging, there still must be provision in the next annual budget for the assignment of at least one full time clerical assistant in the Cataloging Department. In addition to a 49% increase in the book fund since 1947 the following factors contribute to the increasing load in this department:



1). Gifts of books received by the library in previous years but never added to the collection.

2). Wide range and diversity of titles added by the library due to specific demands for reference and circulation service from an increasing urban and rural population. This means there are more individual titles to catalog than there would be in a library where fewer titles are purchased but more copies added.

3). Under the existing contract between this library and the Yakima County Library (since 1945) many man hours are required to interfile author cards for County books in the public catalog as well as shelf list cards for the same books.

At present there is an author card in the public catalog for each book that is in the Yakima County Library and which is not represented in the Yakima Public Library. However, neither subject nor title cards for such books appear in the catalog. If there is to be fuller use of the two book collections by the citizens of Yakima valley then a project should be established as soon as possible to add these absent cards both for present and future holdings of the County Library.

#### VIII. PERSONNEL AND ORGANIZATION

An organization chart of the library would show five departments, namely; Circulation, Reference, Technical Processes (Acquisition and Cataloging), Boys' and Girls', and Extension. At the close of the year each of those departments had its own head with the exception of Extension, which for administrative purposes, was a part of the Circulation Department until an Extension Librarian is appointed.

There were a number of changes in the full time staff during the year due to retirement, resignation, and the appointment of persons to previously unfilled positions. Miss Lucile James, Assistant Librarian, was retired on July 1, after more than fifteen year's service to the Yakima Public Library, but was asked to remain in her position until the arrival of her successor in September. Mr. Edward C. Newman, formerly a member of the Cataloging Department of the New York Public Library was appointed to take Miss James' place as Catalog Librarian on September 18. Miss Mary Jane MacDonald became the Library's first full time Reference Librarian on August 8. Miss Shirley Shafer was appointed Office Assistant on September 11, and Miss Delores Fluegge became Junior Clerical Assistant in the Boys' and Girls' Department on the same date. Miss Doris Van Wormer was appointed Junior Clerical Assistant, Circulation Department on October 9. Mr. Charles E. Jenkins, Janitor, was retired effective July 1 and replaced on that date by Mr. Everett N. Holgate.

As of December 31, 1950 the staff roster was as follows:

Harold E. Helmrich	Librarian
Mary Jane MacDonald	Reference Librarian
Edward C. Newman	Catalog Librarian
Mary N. Bleecker	Children's Librarian
Charlotte Smith	Circulation Librarian
*Mrs. Julia Kuehn	Professional Assistant
Shirley Shafer	Office Assistant
Mrs. Hazel M. Nelson	Senior Clerical Assistant
Mrs. Helmi S. Winkenwerder	Senior Clerical Assistant
Delores Fluegge	Junior Clerical Assistant



Doris Van Wormer  
\*Lottie M. Nelson  
\*Melvin Warner  
\*Stanley Hopper  
\*Claude Henle  
\*Mildred Lawrence  
Mr. Everett N. Holgate

Junior Clerical Assistant  
Bookmender  
Bookmobile Driver  
Page  
Page  
Page  
Janitor

Miss Mary N. Bleecker attended the American Library Association's annual conference in Cleveland, July 16-22. The Librarian attended the Pacific Northwest Library Association conference in Portland, Oregon, August 30-September 1, and a Film Clinic at the University of Washington, July 22-23. Mrs. P. G. MacKintosh, Library Trustee, and the Librarian attended the Library Section of the Institute of Government, University of Washington, on July 10. Mrs. John F. Chesterley, president of the Library Board, is serving as Chairman of the Central Washington Section of the Washington Association of Library Trustees. On March 8, Mrs. P. G. MacKintosh was reappointed for a three year term to the Washington State Library Commission by Governor Arthur B. Langlie.

#### IX. GIFTS

A number of gift subscriptions to periodicals have been received from local and other sources during the year. The library is particularly grateful in this regard to the firm, Walston, Hoffman and Goodwin, Mrs. G. W. Cornett, Yakima City Council of the Parent-Teachers Association, Dr. Ira D. Cardiff, and Mr. Ross Spencer, Manager, Pacific Northwest Company for periodicals and services which would not otherwise have been available to the library. The Women of the Moose, Yakima Chapter, No. 521, presented a copy of Feelings and Emotions; the Mooseheart Symposium, edited by Dr. Martin L. Reymert, to the library.

The library has benefited by additions to the Gift Fund from numerous individuals and organizations for the purchase of books in memory of the following persons:

Mr. Joe Amezaga  
Mr. Ray Beam  
Mr. George M. Brown  
Mr. Grover Burrows  
Mr. Harmon R. Crock  
Mr. Jake Ellenberger  
Major Evan W. Estep  
Mr. Leo J. Gilfillan  
Dr. Evangeline Howick  
Dr. Philip S. Johnson  
Mr. Robert Kirk  
Mr. Henry H. Lombard  
Mrs. Grace M. Matthews  
Mrs. Glen L. Wilkerson

Mr. Webster G. Mitchell  
Mr. Leslie V. Morgan  
Mr. Melvin S. Norris  
Mr. John J. O'Connor  
Mrs. J. M. Perry  
Mrs. Fred Powell  
Miss Elizabeth Prior  
Mrs. Clara J. Randle  
Miss Stella Reid  
Mr. Earl A. Starr  
Mr. George Staudinger  
Mr. Peter Thome, Sr.  
Mrs. Mary Warnick

#### X. LIBRARY BOARD

In January, Mrs. John F. Chesterley was reappointed to the Library Board by Mayor Buck for a five-year term.

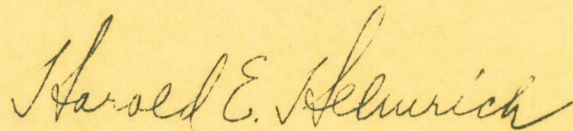


XI. FRIENDS OF THE LIBRARY

This was a year of activity for the Friends of the Library. There were three regular meetings of the group in addition to a reception which they sponsored, namely: On March 17 the group met in the Boys' and Girls' Room of the library, and Miss Mary N. Bleecker, Children's Librarian, was the guest speaker; a well-attended luncheon meeting on May 25, at which the incoming City Commissioners and others were invited guests; on September 25, the group sponsored a luncheon honoring newly appointed staff members of both the City and County libraries; and on October 1, a reception was given in honor of Miss Lucile James.

Our appreciation goes to the Library Board and to the city administration for their assistance and cooperation. The daily newspaper and radio broadcasting companies have given generously of their space and time in publicizing library service during the year. Our thanks also go to the Yakima Hardware Company for the loan of equipment for moving books into the new City Hall, and to the Yakima Federal Savings & Loan Association and Barnes-Woodin Company for window display space. Especial thanks are due a conscientious and loyal staff for carrying out the library's program day in and day out.

Respectfully submitted,

A handwritten signature in cursive script, reading "Harold E. Schurich".

Librarian.



A P P E N D I C E S



STATISTICS FOR THE YEAR ENDING  
DECEMBER 31, 1950

Compiled as Recommended by the American Library Association

The Yakima Public Library, founded in 1892 (1906 as a tax supported library), serves the City of Yakima and, under a contract with the Yakima County Rural Library District, all residents in the Rural Library District who request such service at the Central Library Building or any of its agencies; librarian, Harold E. Helmrich. Population served according to U. S. 1950 (preliminary) Census, 38,336.

The Central Library was open 338 days during the year, 67 hours for reading (67 hours, June 1 to October 31). It was closed entirely on December 31, New Year's Day, Memorial Day, Armistice Day, Thanksgiving, December 24, and Christmas. It was open for reading only from 3 - 6 p.m. on Washington's Birthday; and it was open for lending from 10 a.m. to 12:30 p.m. on Yakima Day at the Central Washington Fair.

The library had two agencies at the end of the year, consisting of the Central Library and one Bookmobile, which is a traveling branch, serving five schoolground and six general stops.

On January 1, 1950, the collection contained 43,252 volumes; 4,025 were added during the year, and 889 withdrawn; with an undetermined number of documents, this leaves 47,341 as the total number of volumes on December 31, 1950. The number of volumes per capita\* was 1.2; per registered borrower, 4.58.

The total number of volumes lent for home use was 225,581 (adult non-fiction 41,634; adult fiction 89,074; total juvenile, 94,873). This included circulation of 44,237 volumes to County borrowers. Adult fiction constituted 39% of the volumes lent while children's books constituted 42%. The circulation of books was 4.71 per capita\*, 17.53 per registered borrower, and 18,798 per library employee (omitting janitorial and mending employees). The period of usual loan was 14 days. The number of 16 mm sound films lent during November and December was 113\* (not included in the circulation total given above).

315 periodicals and 11 newspapers were currently received.

Borrowers registered during the year numbered 3,499 (adult, 2,351; juvenile, 1,148) making the total number of 10,432\* registered borrowers (adult, 6,921; juvenile, 3,421). The registration period is three years. Twenty-seven per cent of the population\* are registered as borrowers.

The total staff numbered thirteen in the equivalent of full time, of whom four were professional assistants.

Assessed valuation of the city, \$23,862.839, which is 42% of true value. There is no fixed tax levy for the library, but an appropriation is made each year by the City Commission. For the year 1950 the appropriation was \$51,187.00.

\* Does not include county



EXPENDITURES 1950

Salaries

Salaries, Library Staff . . . . . \$31,651.63

Salary, Janitor (and substitutes) . . . . . 2,128.00

\$33,779.63 - 43,980

Capital Outlay

Books . . . . . 8,393.36

*Records*  
Binding . . . . . 1,073.82

Equipment . . . . . 234.00

9,701.18

10,701.18

Maintenance and Operation

Fuel . . . . . 527.01

700.00

Improvement and Repai . . . . . 1,128.08

1200.

Insurance . . . . . 157.12

200

Light . . . . . 475.05

500

Periodicals . . . . . 1,022.40

1500

Phone . . . . . 176.88

200

Postage and Express . . . . . 401.87

600

2400 total!

Printing . . . . . 283.18

300

Office Supplies . . . . . 316.26

500

General Supplies . . . . . 1,020.15

1500

Bookmobile Maintenance and Insurance . . . . . 436.20

500.00

Conference Expense . . . . . 173.90

500.00

Pension Contributions . . . . . 1,585.67

2000

7,703.77

Total . . . . .

\$51,184.58

10,200

+  
600 film rental

State Aid

Books (including music scores) . . . . . \$310.08

Equipment . . . . . 47.79

General Supplies . . . . . 66.98

Total . . . . .

\$424.85

film  
rental



1950 CASH FINANCES

Cash on hand . . . . .	\$ 13.25	
Fines and reserve fees . . . . .	2,622.68	
Non-resident fees . . . . .	22.50	
Lost books paid for . . . . .	146.97	
Pay-shelf income . . . . .	209.53	
Insurance refund . . . . .	<u>7.08</u>	
		\$3,022.01
Cash deposited with city treasurer . . . . .	2,407.19	
Expenditures for the year . . . . .	<u>586.81</u>	
		<u>2,994.00</u>
Cash on hand January 1, 1951 . . . . .		\$ 28.01

INCOME RECEIVED FROM COUNTY LIBRARY

Total 1950 circulation of 44,237 books @ 14¢ each . . . . .	\$6,193.18
Payments made in 1950 for service given in 1950 . . . . .	<u>6,087.48</u>
Underpayment balance . . . . .	\$ 105.70

COUNTY LIBRARY PAYMENTS DEPOSITED WITH CITY TREASURER

Underpayment for service given in 1949 . . . . .	\$ 621.04
Payments made in 1950 for service given; Dec. 1 - Dec. 31 . . . . .	<u>6,437.48</u>
Total deposits . . . . .	\$7,058.52



A. E. LARSON LIBRARY FUND

Cash on hand January 1, 1950 . . . . . \$ 2,747.67

RECEIPTS

Investments repaid:

Bellingham L.I.D. #35 TS		
Bond No. 495	5%	\$ 100.00
Yakima L.I.D. 588		
Bond No. 32	4%	500.00
Yakima L.I.D. 640		
Warrants Nos. 4230, 4231,		
4232, 4295, 4414, 4415	4%	1,364.28
Yakima L.I.D. 641		
Warrant No. 4400	4%	103.86
Yakima L.I.D. 653		
Warrant No. 4434	4%	51.88
Yakima L.I.D. 672		
Bonds Nos. 1/3 incl.	4%	<u>293.64</u>
		\$ 2,413.66

Interest on investments  
Parking lot rental

816.33  
900.00

\$ 4,129.99  
\$ 6,877.66

DISBURSEMENTS

Investments purchased:

Yakima L.I.D. 669		
Bonds Nos. 1/20 incl.	4%	2,041.90
Yakima L.I.D. 679		
Bonds Nos. 1/14 incl.	4%	677.72
Yakima L.I.D. 684		
Bonds Nos. 1/15 incl.	4%	769.12
Yakima L.I.D. 685		
Bonds Nos. 1/13 incl.	4%	<u>635.09</u>

Cash on hand December 31, 1950 . . . . . \$ 4,123.83  
\$ 2,753.83



INVESTMENTS HELD IN A. E. LARSON LIBRARY FUND

December 31, 1951

Bellingham L.I.D. TS 35 - Bonds Nos. 496/542 incl.	5%	\$ 4,700.00
Yakima L.I.D. 588 - Bonds Nos. 33/45 incl.	4%	6,500.00
Yakima L.I.D. 593 - Warrant No. 3602	4%	100.00
Yakima L.I.D. 639 - Bonds Nos. 11/24 incl.	4%	2,400.00
Yakima L.I.D. 640 - Warrants Nos. 4233, 4239, 4316, 4318	4%	2,421.62
Yakima L.I.D. 641 - Warrants Nos. 4269, 4271, 4307, 4311, 4398, 4399	4%	1,363.89
Yakima L.I.D. 653 - Warrants Nos. 4380, 4381, 4396, 4431, 4433	4%	468.24
Yakima L.I.D. 669 - Bonds Nos. 1/20 incl.	4%	2,041.90
Yakima L.I.D. 672 - Bonds Nos. 4/14 incl.	4%	1,100.00
Yakima L.I.D. 679 - Bonds Nos. 1/14 incl.	4%	677.72
Yakima L.I.D. 684 - Bonds Nos. 1/15 incl.	4%	769.12
Yakima L.I.D. 685 - Bonds Nos. 1/13 incl.	4%	<u>635.09</u>
Total investments		\$23,177.58



LIBRARY GIFT FUND

1950

INCOME

Balance brought forward January 1, 1950 . . . . .	\$ 72.77
Gifts . . . . .	<u>249.65</u>
	\$322.42

EXPENDITURES

Books . . . . .	<u>214.39</u>
Balance, December 31, 1950 . . . . .	\$108.03



CUMULATIVE RESERVE FOR LIBRARY BUILDING

Cash on hand January 1, 1950 . . . . . \$ 1,395.83

RECEIPTS

Investment repaid:

Yakima L.I.D. 607 - Bond No. 13	4%	\$	500.00	
Yakima L.I.D. 665 - Warrant Nos. 4473, 4483, 4501	4%		8,896.25	
Yakima L.I.D. 667 - Warrant No. 4484	4%		2,076.83	
Yakima L.I.D. 668 - Warrants Nos. 4485, 4503	4%		6,145.25	
Yakima L.I.D. 669 - Warrants Nos. 4480, 4495	4%		2,912.69	
Yakima L.I.D. 670 - Warrants Nos. 4486, 4504	4%		6,501.52	
Yakima L.I.D. 671 - Warrants Nos. 4474, 4481, 4497	4%		<u>17,585.44</u>	
				\$44,617.98
Interest on investments			<u>1,007.29</u>	
				\$45,625.27
				<u>\$47,021.10</u>

DISBURSEMENTS

Investments purchased:

Yakima L.I.D. 651 - Bonds 1/21 incl.	4%	\$	4,291.62	
Yakima L.I.D. 663 - Bonds 1/14 incl.	4%		2,685.19	
Yakima L.I.D. 665 - Bonds 1/31 incl.	4%		15,129.90	
Yakima L.I.D. 668 - Bonds 1/22 incl.	4%		6,625.11	
Yakima L.I.D. 671 - Bonds 1/14 incl.	4%		684.49	
Yakima L.I.D. 674 - Bonds 1/13 incl.	4%		1,941.30	
Yakima L.I.D. 677 - Bonds 1/12 incl.	4%		2,413.02	
Yakima L.I.D. 681 - Bonds 1/11 incl.	4%		<u>2,192.15</u>	
				\$35,962.78
Cash on hand December 31, 1950 . . . . .				<u>\$11,058.32</u>

INVESTMENTS HELD IN CUM. RES. FOR LIBRARY BUILDING

Yakima L.I.D. 607 - Bonds 14/21 incl.	4%	\$	4,000.00
Yakima L.I.D. 651 - Bonds 1/21 incl.	4%		4,291.62
Yakima L.I.D. 633 - Bonds 1/14 incl.	4%		2,685.19
Yakima L.I.D. 665 - Bonds 1/31 incl.	4%		15,129.90
Yakima L.I.D. 668 - Bonds 1/22 incl.	4%		6,625.11
Yakima L.I.D. 671 - Bonds 1/14 incl.	4%		684.49
Yakima L.I.D. 674 - Bonds 1/13 incl.	4%		1,941.30
Yakima L.I.D. 677 - Bonds 1/12 incl.	4%		2,413.02
Yakima L.I.D. 681 - Bonds 1/11 incl.	4%		<u>2,192.15</u>
Total investments . . . . .			\$39,962.78



REGISTERED BORROWERS

1948 - 1950

		<u>1950</u>	<u>1949</u>	<u>1948</u>	<u>Total Borrowers</u>
CITY					
<u>Adult</u>	Registrations . . . . .	1,588	1,513	1,494	
	Re-registrations . . . . .	753	785	748	
	Non-residents . . . . .	10	0	0	
	Total . . . . .	2,351	3,328	2,242	6,921
<u>Juvenile</u>	Registrations . . . . .	852	962	795	
	Re-registrations . . . . .	296	312	204	
	Non-residents . . . . .	0	0	0	
	Total . . . . .	1,148	1,274	999	3,421
	Total City . . . . .	3,499	3,602	3,241	10,342
COUNTY					
<u>Adult</u>	Registrations . . . . .	1,762	1,829	1,780	
	Re-registrations . . . . .	469	515	211	
	Non-residents . . . . .	10	0	0	
	Total . . . . .	2,241	2,344	1,991	6,576
<u>Juvenile</u>	Registrations . . . . .	1,805	2,184	2,167	
	Re-registrations . . . . .	694	505	76	
	Non-residents . . . . .	1	0	0	
	Total . . . . .	2,500	2,689	2,243	7,432
	Total County . . . . .	4,741	5,033	4,234	14,008
	GRAND TOTAL . . . . .				24,350



BOOKMOBILE CIRCULATION STATISTICS

<u>Stop</u>	<u>1950</u>	<u>1949</u>	<u>Difference</u>
Adams . . . . .	8,160	9,000	-840
Brackett . . . . .	582	288	/294
Borlands . . . . .	525	304	/221
Division . . . . .	11,604	11,685	-81
Garfield . . . . .	10,182	9,695	/487
Hoover . . . . .	6,793	5,835	/958
Jefferson . . . . .	10,248	8,953	/1,295
Nob Hill . . . . .	5,471	4,887	/584
Roosevelt . . . . .	6,202	7,289	/1,087
*Village . . . . .	<u>295</u>	<u>217</u>	<u>/78</u>
TOTAL . . . . .	60,062	58,153	/1,909

\*Discontinued 2nd week in June.

Brackett, Borlands and Jefferson discontinued June - Sept.



CIRCULATION STATISTICS

		<u>1950</u>	<u>1949</u>	<u>Difference</u>
ADULT				
<u>Central</u>	Fiction . . . . .	81,024	80,130	
	Non-fiction . . . . .	38,873	36,990	
	Total . . . . .	119,897	117,120	2,777
<u>Bookmobile</u>	Fiction . . . . .	8,050	9,252	
	Non-fiction . . . . .	2,761	2,330	
	Total . . . . .	10,811	11,582	-771
Total Fiction . . . . .		89,074	89,382	
Total Non-fiction . . . . .		41,634	39,320	
Adult Total . . . . .		130,708	128,702	2,006
JUVENILE				
<u>Central</u>	Fiction . . . . .	35,898	31,052	
	Non-fiction . . . . .	9,724	7,075	
	Total . . . . .	45,622	38,127	7,495
<u>Bookmobile</u>	Fiction . . . . .	43,174	42,062	
	Non-fiction . . . . .	6,077	4,509	
	Total . . . . .	49,251	46,571	2,680
Total Fiction . . . . .		79,072	73,114	
Total Non-fiction . . . . .		15,801	11,584	
Juvenile Total . . . . .		94,873	84,698	10,175
*Total Central . . . . .		165,519	155,247	10,272
Total Bookmobile . . . . .		60,062	58,153	1,909
GRAND TOTAL		225,581	213,400	12,181

\* Includes circulation to county borrowers.



# STATISTICS FOR FIVE YEARS

	<u>1946</u>	<u>1947</u>	<u>1948</u>	<u>1949</u>	<u>1950</u>
Population (1950 Preliminary Census)	33,400	35,000	38,000	38,000	38,336
Number of volumes in library	38,105	40,210	42,300	44,205 <sup>a</sup>	47,341
<sup>b</sup> Number of volumes per capita	1.1	1.2	1.1	1.2	1.2
City					
Number of registered borrowers	9,451	9,495	9,734	10,152	10,342
County	5,332	10,160	12,799	14,098	14,008
	<u>14,783</u>	<u>19,655</u>	<u>22,533</u>	<u>24,250</u>	<u>24,250</u>
<sup>b</sup> Percentage of population registered	28%	27%	26%	27%	27%
<sup>c</sup> Circulation of books for home reading	183,388	196,340	195,726	213,400	225,581
<sup>b</sup> Circulation per capita	4.26	4.31	3.94	4.46	4.71
<sup>d</sup> Circulation per employee	18,338	19,634	19,572	19,400	18,798
Expenditures	\$29,086.90	\$31,965.76	\$34,641.89	\$44,794.57 <sup>e</sup>	\$51,184.58 <sup>e</sup>
Expenditures per capita	.87	.91	.91	1.18	1.33
Number of employees	10	10	10	11	13

a Book stock revised by shelf list count, June 30, 1949  
b City of Yakima only.

c 1946 includes 41,399 circulation to Yakima County borrowers at City Library  
1947 " " " " " "  
1948 " " " " " "  
1949 " " " " " "  
1950 " " " " " "

d Omitting mending and janitorial employees  
e City budget does not include State Aid funds.