

of all money received by him belonging to the Association, and to dis-  
BY LAWS.

Disburse the same on warrants or orders signed by the President and counter-  
Section 1.

The officers of the Board of Trustees of the North Yakima Free  
Public Library shall be as follows: The Board of Trustees shall con-  
sist of Six members, five of whom shall be appointed for the term and

Section 2.

in the manner provided by law, and the superintendent of city schools  
shall constitute the sixth member, ex officio.

The Librarian shall be the custodian of all books, documents and  
property belonging to the Association, and shall safely keep and preserve  
In addition to the Board of Trustees there shall be a President,  
a Vice-President, a Secretary, a Treasurer and a Librarian, to be el-  
ected annually by the Board of Trustees; provided that the President  
thereof, and shall receive such books such at such times and under such  
of the Board and the Vice-President shall be selected from the members  
of the Board and the City Treasurer of the City of North Yakima shall  
be ex-officio Treasurer of the Board.

Section 2.

It shall be the duty of the president of the Board to preside at

all meetings of the Board, to sign all contracts, agreements and instru-  
ments of every nature, when authorized by the Board; to sign all warrants  
or orders for the payment of money; to superintend the conduct of all

officers and employees elected, appointed or employed by the Board and

to perform such other duties as may be prescribed by law or as may be

from time to time prescribed by the Board of Trustees. In case of the  
absence or disability of the President to act, his duties shall devolve  
upon the Vice-President.

Section 3.

It shall be the duty of the Secretary to attend all meetings of the  
Board, keep a full and complete record of all acts of the Board of Trus-  
tees, to attest and countersign all contracts and other instruments,

signed by the President, and to perform such other duties as may be

prescribed by law or as may be directed from time to time by the Pres-  
ident or the Board of Trustees. In case of the absence or inability

of the secretary to act, the board of trustees shall designate one of  
its members to act as secretary pro tempore.

Section 4.

It shall be the duty of the Treasurer to keep separate accounts  
first Monday after their election, and until their successors are elected



of all money received by him belonging to the Association, and to disburse the same on warrants or orders signed by the President and countersigned by the Secretary, and to perform such other duties as may be required by law or as may be directed from time to time by the President or the Board of Trustees.

Section 5.

Section 5.

It shall be the duty of all officers elected by the Board to make full and complete reports of all matters and transactions appertaining to their property belonging to the Association, and shall safely keep and preserve the same; the Librarian shall give out books to such persons and for such periods of time as may be prescribed by the Board, taking receipts therefor, and shall receive such books back at such times and under such

penalties for delinquencies as the Board may prescribe and shall keep

the Library open to the public at such hours, and shall generally conform to such regulations as the Board of Trustees may prescribe for the guidance of the Librarian. The Librarian shall also keep a list of the number of books and periodicals on hand, the number added during the

year, the number missing and retired, the number loaned out and the general character of such loan, and such other statistics or information as the Board of Trustees may prescribe.

Section 6.

The Board of Trustees shall hold one meeting each month, on the first Saturday of each month in the Library Rooms at the hour of 7:30 O'clock

P. M., provided, the President may at any time call a special meeting of the Board upon one days written notice addressed to the several members at the North Yakima Post Office; and it shall be his duty to call such special meeting whenever requested so to do by three members of the Board; such notice to be signed and given by the Secretary, who shall keep a proper record thereof.

Section 7.

All officers elected by the Board of Trustees as provided in these laws shall be elected by the Board at the Regular Meeting thereof in the month of September, 1904, and at the regular monthly meeting in the month of September in each and every year from and after that election, and shall take and hold office for the period of one year from and after the first Monday after their election, and until their successors are elected



and qualified; provided, however, the Board of Trustees may at any regular meeting without notice or hearing, by a vote of four members of the Board, remove from office any officers elected by the Board for any cause deemed sufficient.

Section 8.

It shall be the duty of all officers elected by the Board to make full and complete reports of all matters and transactions appertaining to their respective offices at the regular monthly meeting to be held in the month of September each year, and at such other times, and to make such further reports as the president or the Board of Trustees may from time to time prescribe.

Section 9.

The Board of Trustees shall fix the salary of all officers and employees and all claims against the Board shall be audited by it before the same are paid.

Section 10.

These By Laws may be amended at any regular meeting of the Board or at any special meeting called for that purpose by a vote of four members of the Board of Trustees; and four members of said Board shall constitute a quorum for the transaction of business, and the acts of a majority thereof shall be deemed to be the acts of the Board.

Adopted and approved this 3rd day of September, 1904, by a vote of all the Trustees.

F. C. Hall

John J. Rudkin

R. Strobach

Grace Barrett Robertson.  
H. P. James



