

## ANNUAL LIBRARY REPORT

For Year Ending June 30, 1914

TO THE

WASHINGTON LIBRARY COMMISSION

Name of library Public Library  
 Postoffice North Yakima, Wash.  
 Terms of use—Free for lending  
                   Free for reference  
                   Free to limited class, as students  
                   Subscription

Underscore words that apply.

Total No. days open during year 362  
 Hours open each week for lending 54  
 Hours open each week for reading 57  
 Number of volumes July 1, 1913 4955  
     "          " added during year by purchase 550  
     "          " added during year by gift 125  
     "          " lost or withdrawn during year 130  
 Total number June 30, 1914 5500  
     Count bound books only.  
 Number of volumes of fiction lent for home use 18917  
 Total number of volumes lent for home use 25453  
     See other side of sheet for rules for counting circulation.  
 Number of new borrowers registered during the year 1295  
 Number of different newspapers 19 and periodicals 55 currently received  
 Estimated number of persons annually using library for reading and study 85794

RECEIPTS FROM	
Unexpended balance .....	\$ <u>1020.62</u>
Local taxation .....	<u>3387.91</u>
State grants .....	
Endowment funds .....	
Membership fees .....	<u>29.00</u>
Fines and sale of publication.....	<u>161.60</u>
Gifts and other sources.....	
Total.....	<u>4599.13</u>

PAYMENTS FOR	
Books .....	\$ <u>454.98</u>
Periodicals ....	\$ <u>115.60</u>
Binding .....	\$ <u>113.50</u>
Salaries, library service.....	<u>1310.35</u>
janitor service .....	<u>430.00</u>
Rent .....	
Permanent improvements.....	<u>74.05</u>
Other expenses.....	<u>354.74</u>
Balance on hand.....	<u>1382.37</u>
Total.....	<u>4840.59</u>
Outstanding Warrants	<u>241.46</u>
	<u>4599.13</u>



Additional information since report of

July 1 1913

Here insert statements regarding changes in organization, brief description of new rooms or buildings, increased facilities and any benefactions announced but not received, with names of givers and amount, object and conditions of each gift, together with any other information useful for the summary of library progress printed in the report to the Legislature.

Change of Librarian, Jessie A. Ballard, Librarian  
Bessie C. Hall, ass't Librarian

Rev. A. Lockwood, President of Library Board  
Mr. John Lynch, Vice-president  
Mrs. Ella Lemon, Secretary  
Mrs. F. W. Nagler  
Mr. Selden Smyser

The apportionment for the current year is by budget, and not by mill-tax. The amount for 1913 is \$3825.00

Jessie A. Ballard  
Librarian.

Date

16 July 1914

I have carefully read this report, have caused an exact copy to be filed with the library records and with the consent of the library board it is submitted to Washington Library Commission.

Attest:

Ella C. Lemon, Secretary.  
Alfred Lockwood, President.

#### RULES FOR COUNTING CIRCULATION.

1. The circulation shall be accurately recorded each day, counting one for each lending of a bound volume for home use.
2. Renewals of a book under library rules at or near the end of regular terms of issue may also be counted, but no increase shall be made because books are read by others or for any other reason.
3. Books lent directly through delivery stations and branches will be included, but the circulation from collections of books sent to schools or elsewhere for distribution will not be included. A separate statement of such traveling libraries will be made.
4. Books lent for pay may be included in the circulation, but must also be reported separately.

In these rules there is no intent to determine the policy of any library as to the manner or terms of circulation, but only to place the count on a uniform basis which will render comparison possible.

Received and filed

Washington Library Commission.