

Supplement to Sec. 38. Instructions to Superintendants & Agents of July 1. 1877.

Department of the Interior,
Office of Indian Affairs,
Washington, Nov 19. 1877.

No receipt for articles delivered at an agency shall be issued by an agent until the proper examination has been had of their quantities and weights.

Drafts of a few packages each of such articles as flour, sugar, coffee, corn, hard-bread, bacon, salt, soap, and all such articles as are usually sold by the pound, must be successively placed upon the scale and weighed, and a record made of the number of packages, the description of article, and the weight of each draft, until the total quantity and weight of each article has been ascertained and recorded.

A sufficient number of the containing barrels, boxes, and bags, must be weighed separately from their contents, to furnish a criterion whereby to estimate the proper deductions to be made for "tares" of packages, and thus arrive at the net weights of articles; and the number of such barrels, boxes, and bags, as well as the weights of the containing packages (or tares) must be recorded in connection with the gross and net weights already referred to.

The subjoined formula will illustrate the manner of keeping the record, from which "original" transcripts may be made to serve as "weighers returns"; one of which (the one marked original) must be given to the contractor who delivers the goods, or to the transporter

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of the goods, and the other (marked duplicate)
forwarded to the Indian Bureau.

When weighing beef-cattle the record must state, in
addition to the number of head of cattle and the
gross weight, the number of steers and cows respect-
ively, in each draft.

The record of quantities and weights must be made in
a suitable book, and the entries made in accordance
with the formula herewith; and such records must be
preserved, and kept ready for inspection when called
for by the duly authorized agents of the U. S. Government.

R. A. Hoyt
Commissioner.

Note: This memorandum of instructions should be
attached to printed pamphlet of "Instruc-
tions to Superintendents and Indian Agents,"
under heading of "Receipts."
Printed form will be forwarded.